

**RECYCLING & WASTE REDUCTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
July 21, 2015**

Members Present: Portage City Council Member Sue Lynch, County Council Member Karen Conover, Kouts Town Council Member James Murphy, Portage Mayor James Snyder

Staff: Therese Davis, Jeannie McCall, Donna Stuckert, Steve Dolak, Allison Andersen, Tom Buford

CAC Members: Walt Breitingner, Duane Davison

Others: District Attorney David Matsey, Liz Schenk, Arlene Lynch, Joel Andrade

Absent: Commissioner Jeff Good, Commissioner John Evans, Commissioner Laura Blaney

Council Member Lynch brought the meeting to order at 3:30.

Pledge of Allegiance was recited.

Roll call of the **Board** was then taken.

APPROVAL OF MINUTES & FINANCIALS

Minutes – June 2015

Council Member Murphy made a motion to approve the minutes. **Mayor Snyder** seconded, motion carried unanimously.

Financials – June 2015

Council Member Conover made a motion to approve the minutes. **Mayor Snyder** seconded, motion carried unanimously.

MASTER RECYCLER ACKNOWLEDGEMENT

Joel Andrade had completed the Master Recycler course and his volunteer hours. He completed the course in the spring and has been very active since that time completing his volunteer hours. He had worked all three HHW events, Valpo Farmers Market, and he has helped the **District** to translate its brochure into Spanish. He was acknowledged and congratulated by the **Board** for that accomplishment.

OLD BUSINESS

Drop-Off Recycling RFP Responses

Ms. Davis stated that in January the **District** had put out a RFP for service for the drop-off recycling sites. There were only two responses, Republic Services and Waste Management. The **District** had asked for responses to service the boxes as they were currently or come up with some new ideas. Republic came back with an offer to provide service in the same manner as currently provided and to hold prices to current levels, thus no price increase for service. They also raised their floor for the fuel surcharge

which would benefit the District. Applying this information to 2014 service levels it was predicted that 2016 costs with Republic would be about \$129,000.

Waste Management came back with two options. Option A was to service the boxes as they were currently for about \$240,000. Option B was to use the 30 yd. co-mingle boxes for fiber and the 8 yd. boxes for co-mingle. Option B was still more than Republic's bid.

The **CAC** had also review the figures and agreed with the staff's recommendation to accept the bid from Republic Services.

Mayor Snyder made a motion to accept the Republic Services bid. **Council Member Conover** seconded. The motion carried unanimously.

MOUs for Compost Sites

Ms. Davis stated that in the **Board** packet there were three different MOUs. Two were addendums to existing agreements with Valparaiso and Chesterton compost sites. They basically stated that the **District** would supplement the annual grinding cost to the municipalities by up to \$20,000 for Chesterton and \$40,000 for Valparaiso.

The agreement for the City of Portage for its compost site was a little more comprehensive because no current contract existed. The agreement states, among other things, that the Portage Compost Site would be open to the public by August of 2016. Also, the **District** would supplement the annual grinding cost to the city by up to \$40,000 for Portage.

Mayor Snyder made a motion to adopt the addendum for Chesterton. **Council Member Conover** seconded. Motion carried unanimously.

Mayor Snyder made a motion to adopt the addendum for Valparaiso. **Council Member Murphy** seconded. Motion carried unanimously.

Mayor Snyder made a motion to adopt the agreement for Portage. **Council Member Murphy** seconded. Motion carried unanimously.

NEW BUSINESS

2016 Proposed Budget

Ms. Davis explained that the 2016 budget was \$24,000 less than 2015. It included a \$1,000 raise for all full-time employees both salary and hourly. That would only be given if the council approves raises for county employees. The NRC fund increased about \$18,000. That was looking forward to doing other things that were discussed when the fee was increased, such as purchasing two semi-trailers to transport equipment. The NRC fund was funded by a transfer from the general fund.

Mayor Snyder made a motion to adopt the 2016 budget. **Council Member Conover** seconded. Motion carried unanimously.

ANNOUNCEMENTS

Remaining HHW Collection Events

Ms. Davis stated she wanted to remind the **Board** that there were three more HHW collection scheduled; August 8 in Portage, August 15 in Hebron and one in October that would be in Valparaiso. That would wrap up that program for the year.

Next **CAC** meeting – October 13, 2015, at 5:00 pm

Next **Board** meeting – October 20, 2015, at 3:30 pm

ADJOURNMENT

There being no further business, **Mayor Snyder** made a motion to adjourn the meeting.

Council Member Murphy seconded, motion carried unanimously. The meeting adjourned at 4:00.