

**RECYCLING & WASTE REDUCTION DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES
December 11, 2018**

Members Present: Portage City Council Member Sue Lynch, Commissioner Jim Biggs, Kouts Town Council President Tim Jones, County Council Member Karen Conover

Staff: Therese Haller, Dawn Garmon, Jeannie McCall, Donna Stuckert

CAC Members: Duane Davison, Reggie Korthals, Walt Breitinger,

Others: District Attorney Clay Patton, Catherine Gingerich, Sylvia Graham

Absent: Mayor James Snyder, Commissioner Jeff Good, Commissioner Laura Blaney

Council Member Lynch brought the meeting to order at 1:37

Pledge of Allegiance was recited.

ROLL CALL

RECOGNITION OF DEPARTING BOARD MEMBER KAREN CONOVER

The **Board** recognized **Council Member Karen Conover** for her work on the **Recycling & Waste Reduction Board** for the last 11 years.

MASTER RECYCLER CATHERINE GINGERICH

The **Board** recognized Catherine Gingerich for her efforts and achievement in becoming a master recycler.

APPROVAL OF MINUTES & FINANCIALS

Minutes

November 13, 2018

Council Member Jones made a motion to approve the November 13, 2018 minutes. **Commissioner Biggs** seconded, motion carried unanimously.

Financials

November 13, 2018 Financials

Council Member Conover made a motion to approve the November 2018 financials. **Council Member Jones** seconded, motion carried unanimously.

RESOLUTIONS

2018-03 – YE Transfers

Council Member Jones made a motion to approve the end of year transfers. **Council Member Conover** seconded, motion carried unanimously

OLD BUSINESS

Drop-Off Recycling Contract – Republic Services

Ms. Haller stated that currently the **District** paid about \$130,000 for the drop-off recycling and was projected to go to \$190,000 and she did not think it would be that substantial or impactful on the budget. There was a good discussion with Republic Services regarding contamination and she was left with the impression that contamination would be minimal and so the charges would also be minimal.

Council Member Jones asked how the level of contamination would be determined.

Ms. Haller stated that Republic Services would be the determining body. The driver would not be getting out of the vehicle to inspect the container unless they see something come through in the dump process then that would be logged and addressed. Doug Rosenbaum of Republic Services had stated that the contamination level currently was not onerous and with the restricted openings the contamination level should remain low.

Council Member Conover made a motion to approve a two year contract with Republic Services.

Council Member Jones seconded, motion carried unanimously.

NEW BUSINESS

Legal Agreement

Ms. Haller stated it was the legal agreement with Attorney Patton. She stated the contract was the same as in the past with no changes except the dates. **Commissioner Biggs** made a motion to approve the contract. **Council Member Conover** seconded, motion carried unanimously.

Compost Site Working Agreements

Chesterton

Ms. Haller stated that the Chesterton agreement, as well as the Valparaiso and Portage agreements, addressed who is responsible for what. One thing that was added several years ago was that the **District** would supplement the cost of grinding of brush at the three locations: Chesterton at \$20,000 and Valparaiso and Portage at \$40,000 each per year.

Commission Biggs asked why Chesterton was half the amount of the other two.

Ms. Haller stated that when the **District** entered into the agreement there was no specific formula for determination. She stated that the District should get to a formulaic process to distribute these funds but that would drive the amount for Chesterton down if based on population.

Council Member Jones made a motion to approve the Chesterton agreement. **Commissioner Biggs** seconded, motion carried unanimously.

Council Member Jones made a motion to approve the Valparaiso agreement. **Commissioner Biggs** seconded, motion carried unanimously.

Council Member Jones made a motion to approve the Portage agreement. **Commissioner Biggs** seconded, motion carried unanimously.

OTHER BUSINESS

Mr. Davison thanked **Council Member Conover** for her service, as he had been her appointment to the **CAC**. He also suggest that since the **District** was not having an Earth Day event in 2019 that the **District** maybe partner with another agency that would be holding an event, possibly the National Lake Shore or another district. The other thing he commented on was the lack of recycling at county construction sites. In the past week he had found a dumpster at the County Court House full of scrap metal. He didn't know what to suggest specifically, but was hopeful that in the contracts or at contract negotiations that the contractors would be encouraged to recycle.

Council Member Conover stated that there were two cities and other town boards and that the **CAC** should consider putting that in letter form for their consideration for projects they may be planning.

Commissioner Biggs stated that was something that could be written into the specs. He requested that Attorney Patton send a letter to the commissioners regarding a recycling resolution for the county to make every effort possible to recycle when rehabbing or new construction of any county owned buildings. He also stated that they would then try to get it on the agenda for the next commissioners' meeting.

ANNOUNCEMENTS

Next Board Meeting - TBD – Need to Set 2019 Schedule

Next **Board** meeting was scheduled for January 15, 2019 at 1:30 p.m.

ADJOURNMENT

There being no further business, **Council President Tim Jones** made a motion to adjourn the meeting.

Commissioner Biggs seconded, motion carried unanimously. The meeting adjourned at 2:10.